



MEETING MINUTES

**LMMC - 2018 ANNUAL GENERAL MEETING**

MARCH 12, 2019

**LOCATION:** MAPLE RIDGE MOTORSPORTS

**ADDRESS:** 20430 Lougheed Hwy., Maple Ridge, BC

**TIME:** 6:30 PM - 8:30 PM

**INVITED:** All club members from 2018

*The following represents the meeting discussions*

<b>2018 Executive - Present at Meeting:</b>			
President.....	Troy Smith	Director, Marketing..	Chris Veale
Vice-President.....	Dave Hart	Marketing Mgr.....	Sandra Smith
Treasurer.....	Nicole Hankins	Admin Director.....	Julie Bruvold
Director, Maintenance	Oliver Benek	Mgr, Facility Maintenance	Tom Bruvold

**MINUTES:**

**Call to Order / Review Previous Minutes**

- The meeting was called to order by Troy Smith at 6:30pm
- A total of 20 people attended the meeting including 8 Executive. One attendee was not a current member and therefore not eligible to vote.
- Attendees were welcomed and provided a safety orientation in regards to washrooms and exit doors if needed.
- All members were encouraged to participate at any time throughout the meeting
- In absence of Joanne Maberley (*Club Secretary*), Dave Hart was appointed secretary for the meeting.
- No previous minutes were available to review

**Actions / Notes:**  
*Due to such a low attendance, a brief discussion occurred regarding ways to attract more interest in club meetings and additional methods for extending meeting invites. Some suggestions included holding the AGM with the year-end banquet, send multiple email meeting notifications as well as numerous social media posts.*

### Agenda Review:

- Troy Smith read the Agenda out loud
- With no comments, the Agenda was approved as presented

**Actions / Notes:** - *None!*

### Directors Report:

- Troy Smith read out-loud the highlights of the Directors Report which includes:
  - For the second year in a row, the club had over 300 members
  - Numerous track events were held in 2018
    - *6 Tues night practices*
    - *8 Tues night races*
    - *2 weekend practices*
    - *2 FWM weekend events*
  - Other activities included a track work party and year-end banquet
  - We had a reliable consistent network of flaggers and medics
  - The sign-up tower was well organized and efficient
  - The track was well maintained due to track grooming and watering
  - Numerous sponsors secured from a wide range of industries

**Actions / Notes:** - *None!*

### Current State of Club:

- Track Lease
  - 2018 Executive secured a 3-year lease from BCCCA
  - Rent is based on 31 track rental days (*25 Tuesday nights, 6 weekend days over 3 weekends*)
  - Rent includes a 15% rate increase over last year and then another 4% each year thereafter.
  - The result is \$23,000 for 2019, \$24,000 in 2020 and \$25,000 in 2021.

**Actions / Notes:** - *2019 Executive to maximize number of events while avoiding burn-out*

### Club's Bulldozer:

- Repairs needed - Jason Gravelle of DMAG Equipment inspected the dozer and advises the entire track system requires replacing as sprockets, track and bushings are badly worn. Repair costs are estimated around \$11,000.
- Troy Smith provided a recap of the trial effort with Rob Redekops bulldozer that resulted in identifying Rob's bulldozer was larger than our bulldozer but still too small to meet our current and future needs.
- Finning provided some guidance in terms of used dozers but had nothing available in our price range at the time. There may be some opportunities to explore using demo dozers with Finning since they are our Tower Sponsor.

### Actions / Notes:

*Plenty of discussion ensued with varying ideas expressed from repair dozer, to replace dozer, to use demo dozers or even to contract out the track maintenance either partially or entirely. The 2019 Executive to thoroughly evaluate all options and propose any large expenditure at a General Meeting.*

### Financial Review:

- Nicole Hankins provided a summary of the clubs financial standing. Highlights include the following:
  - Bank Balance - Start of Year ~ \$45,450
  - 2018 Revenue - (Approximately \$90,825)
    - \$13,000 revenue from Advertising Sponsors
    - \$45,335 Event Revenues (Sign-up and Gate)
    - \$16,300 Membership Fees
    - \$16,195 revenue from other (Track Sub-Lease & Cash Donations)
  - 2018 Expenses - (Approximately \$67,300)
  - 2018 Profit / Loss - (Approximately \$23,525 profit)
  - Current account balance is approximately \$70,000
- Last year the club sub-leased the track for a couple Tuesdays to a movie company that paid a premium rate. The revenue was used to host the year-end awards banquet.

### Actions / Notes:

*Some discussion regarding the lack of fundraisers in 2018 that may have helped create more profit for the club. The 2019 Executive to consider holding fundraisers and 50/50 draws to help increase revenue to help offset the cost of higher rent and a year-end awards banquet.*

### Track Watering:

- Automation
  - The desire of the club executive is to invest in sprinkler automation
  - The intent is to be able to water at night without interference to other users of Mission Raceway Park.
  - Automation will eliminate the need for someone to show up to the track late at night the night before the event to turn on the sprinklers. It may also be set to come on prior to event time, when site schedule allows.

**Actions / Notes:** - *The 2019 Executive to re-evaluate concept, price out options and implement as it best sees fit.*

### Practices versus Races:

- The club executive have heard various opinions from our members regarding the number of practices versus races for Tuesday nights.
- While some want more practices there are others that want more races and some that like it the way that it is with a 50/50 split.
- A vote was carried out with the following options and results
  - 25% races with 75% practices - *Received 6 of 15 votes*
  - 50% races with 50% practices - *Received 8 of 15 votes*
  - 75% races with 25% practices - *Received 1 of 15 votes*

**Actions / Notes:** - *Based on the vote, the 2019 Executive to proceed with schedule as is where the number of practice events match the number of race events. There was some discussion regarding the vote was only of a small sample of membership and that results might be different if more members were present. It was agreed that everyone was invited and the intent to vote was well communicated.*

### Schedule:

- Despite the lease agreement with BCCA states we have access to 25 Tuesday nights, the current schedule includes only 18. This is because history indicates there is generally poor rider turnout on Tuesday's that following a long weekend and as such those Tuesday's are not included on the current schedule.

**Actions / Notes:** - *Should a Tuesday night event get rained out or cancelled for some reason, the Executive will consider holding a make-up event on a Tuesday following the next long weekend.*

## 2019 Executive Vote:

- The 2018 executive stepped down as required under the Society Act and LMMC Bylaws
- The following 2018 Executive have expressed they do not wish to be considered for executive positions in 2019 :
  - Dave Hart (Vice-President)
  - Oliver Benek (Director, Maintenance)
  - Chris Veal (Director, Marketing)
  - Joanne Maberley (Secretary)
- Troy Smith advised that the following 2018 Executive are willing to be considered for executive positions in 2019 :
  - Troy Smith (President)
  - Sandra Smith (Manager, Marketing)
  - Julie Bruvold (Director, Administration)
  - Nicole Hankins (Treasurer)
- All other 2018 Executives were not present at the meeting nor have they expressed one way or the other if they wish to be considered for 2019.

## Actions / Notes:

*Vote occurred with the following results:*

1. *President - Troy Smith*
2. *Vice-President - Dan Dueck*
3. *Director, Marketing and Social Media - Sandra Smith*
4. *Manager, Marketing 1 - Not Filled*
5. *Manager, Marketing 2 - Not Filled*
6. *Manager, Website - Dave Hart*
7. *Director, Administration - Julie Bruvold*
8. *Admin Coordinator 1 - Not Filled*
9. *Admin Coordinator 2 - Not Filled*
10. *Treasurer - Nicole Hankins*
11. *Manager, Prizes - Not Filled*
12. *Director of Maintenance - Not Filled (Troy Smith to provide temporary coverage)*
13. *Manager, Track Grooming - Not Filled*
14. *Manager, Track Watering - Not Filled*
15. *Manager, Facility Maintenance - Not Filled*
16. *Secretary - Not Filled (Nicole Hankins & Sandra Smith to provide temporary coverage)*

**Meeting Adjourn:**

- With business concluded, Troy Smith thanked everyone for coming and adjourned the meeting at 8:00pm

**Actions / Notes:**

*2019 Executive to form and carry-on club business to the best of their ability.*